



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, April 16, 2024

Time: 6:00 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call (*present checked*):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input checked="" type="checkbox"/> Jane Wilcox |
| <input type="checkbox"/> Lori Dyer | <input checked="" type="checkbox"/> Stephanie Nichols | <input checked="" type="checkbox"/> Rhonda Hunt |
| <input type="checkbox"/> (vacant) | <input checked="" type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input checked="" type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Motion was made by Rhonda to approve the agenda. Motion was seconded by Craig. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the March Regular Meeting before today's meeting. Motion was made by Craig to approve the minutes with the following corrections: paragraph 5 – delete “a patron,” and paragraph 7b – change “Minich Trucking” to “Ursula Minich.” Rhonda seconded. Motion carried.

3. Financial Report: Stephanie submitted the March Financial Report.* Motion was made by Jane to approve the Financial Report, ~~which includes the bank statements, cash journals, revenues, expenditure reports,~~ and the paying of bills in the amount of \$20,774.92. Rhonda seconded the motion. Motion carried.

Stephanie reported that she was not able to balance bank reconciliation this month. She is conferring with UAN and OPERS to resolve the issue, possibly a tie-up with the taxes carryover from January that is messing things up. She also reported next month will show a larger than normal deposit due to checks being deposited that were stored in the desk. Final appropriation was \$169,631. YTD expenditures: \$34,751. Year to date revenue: \$35,178.

4. Circulation Report: Stacey presented the March Circulation Report.* Motion was made by Jane to approve the Report. Craig seconded. Motion carried.

5. Public Comments and Correspondence: Stacey reported that kids enjoyed the April Fools Day gifts Jane donated.

6. Director's Report: Stacey presented the Director's Report* dated April 16, 2024. Motion was made by Rhonda to approve the Report. Stephanie seconded. Motion carried. Stacey reported that on May 23, there will be a Turtle Dance music collaboration with the school event – Zoom for K thru 2nd graders.

7. Old Business:

a. Fiscal Officer Evaluation: At 6:35 PM Jane motioned to go into Executive Session to discuss the Fiscal Officer evaluation. Rhonda seconded. Motion carried. At 7:06 PM Jane motioned to return to Regular Session. Rhonda seconded. Motion carried. The Board gave the evaluation* to Stephanie, with an overall rating of good, and a pay increase of \$1.00 per hour, to \$25.00 per hour, effective on 04/01/2024. Jane motioned to approve the evaluation and raise; Rhonda seconded. Motion carried.

b. Fundraising Updates: Report attached. Book Bling has raised \$56 to be added to the report. Tim presented a donation made by Laborer's Local 329, in the amount of \$2,000.00.

c: Open: None

8. New Business:

a. Updates to 2024 Appropriations* Stephanie will send out updated appropriation (updated last month).

b. Open: None.

9. Adjournment: Motion to adjourn was made by Stephanie; seconded by Rhonda. Motion carried. Meeting adjourned at 7:42 PM. Next regular meeting scheduled for May 23, 2024 (Thursday), at 6:15 PM. Meeting date changed due to school event on Tuesday, May 21, 2024.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* *Copy in File.*